SIP Registration / Renewal Form / Modification - NACH / One Time Mandate (OTM)

(First time investors should use this form along with the application form)

SUNDARAM MUTUAL

Please tick ☑ as applicable:

☐ NACH/OTM Form is attached and to be registered in the folio. SIP will start after mandate registration which may take 30 days.

☐ NACH/OTM Form is already registered in the folio. [No need to submit again].

ISC's signature & Time Stamping

Distributor's ARN & Name	Sub-broker's ARN (Code)	Sub-broker Code (internal)	EUIN* (Employee Unique Identification Number)	Registered Investment Adviser (RIA) Code	For Office use only
24952			3 4 7 8 3 1		

☐ I/We confirm that the EUIN box is intentionally left blank by me/us as this is an **"execution-only" transaction without any interaction or advice by the distributor personnel concerned.** Upfront commission shall be paid directly by the investor to the AMFI registered Distributors based on the investors' assessment of various factors including the service rendered by the distributor.

..... Sole/First Applicants's Signature Mandatory

*Mandatory

Name of First/Sole Applicant Gender* ☐ Male ☐ Female ☐ Others

Mobile* PIN Code*

Name of Second Applicant Gender* ☐ Male ☐ Female ☐ Others

Mobile* PIN Code*

Name of Third Applicant Gender* ☐ Male ☐ Female ☐ Others

Mobile* PIN Code*

E-Mail*

Existing Investor Folio No. New Investor Application No.

	Permanent Account Number (PAN)*	PEKRN	Central KYC Number
First/Sole Applicant/Guardian			
Second Applicant			
Third Applicant			

☐ CKYC Proof attached (Mandatory)

Bank Name..... Bank Name..... Bank Name.....

Cheque No.....Dated..... Cheque No.....Dated..... Cheque No.....Dated.....

Please tick ☑ ☐ SIP Registration ☐ SIP with Top-up Registration ☐ SIP-Change in Bank Details (Please provide copy of cancelled cheque and mention relevant SIP details in the form and OTM mandate.)

CKYC compliant ☐ Yes ☐ No *(if no, please provide CKYC proof/additional documents if not submitted earlier)*

Sr. No	Scheme/Plan/Option/Sub-option	SIP Installment Amount (₹)	SIP Date	Frequency	SIP Top Up (Optional)	Start Month/Year	End Month/Year (Default Dec 2099)#
1	Scheme ..... Plan:..... Option:.....		☐ 1st ☐ 7th ☐ 14th ☐ 20th ☐ 25th	☐ Weekly@ ☐ Monthly* ☐ Quarterly	*Top-up amount* $ ₹..... *Top-up Freqency* ^ ☐ Half-yearly ☐ Yearly	M M Y Y Y Y	M M Y Y Y Y ☐ Till Further Notice
2	Scheme ..... Plan:..... Option:.....		☐ 1st ☐ 7th ☐ 14th ☐ 20th ☐ 25th	☐ Weekly@ ☐ Monthly* ☐ Quarterly	*Top-up amount* $ ₹..... *Top-up Freqency* ^ ☐ Half-yearly ☐ Yearly	M M Y Y Y Y	M M Y Y Y Y ☐ Till Further Notice
3	Scheme ..... Plan:..... Option:.....		☐ 1st ☐ 7th ☐ 14th ☐ 20th ☐ 25th	☐ Weekly@ ☐ Monthly* ☐ Quarterly	*Top-up amount* $ ₹..... *Top-up Freqency* ^ ☐ Half-yearly ☐ Yearly	M M Y Y Y Y	M M Y Y Y Y ☐ Till Further Notice

**Default frequency; #The end date 01/12/2099 as end date for not specified by the investor. This will be considered in both Online and Physical modes (refer Guide to investing through SIP).*
$ Top up amount should be in multiples of ₹ 500 only; ^ Quarterly SIP offers top-up frequency at yearly intervals only; ***@Only on Wednesdays***

DEMAT Account Details

☐ National Securities Depository Ltd.
☐ Central Depository Services (India) Ltd.

Depository Participant
DP ID Number Beneficiary Account Number

Investor willing to invest in Demat option, may provide a copy of the DP Statement enabling us to match the Demat details as stated in the application form.

Declaration: I/We • having read and understood the contents of the Statement of Additional Information/Scheme Information Document/addenda issued to the SID and KIM till date • hereby apply for units under the scheme(s) as indicated in the application form • agree to abide by the terms, conditions, rules and regulations of the scheme(s) • agree to the terms and conditions for NACH/OTM • have not received nor been induced by any rebate or gifts, directly or indirectly in making this investment • do not have any existing Micro SIPs/investments which together with the current application will result in the total investments exceeding ₹ 50,000 in a financial year or a rolling period of twelve months (applicable for PAN exempt category of investors). The ARN holder has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him for the different competing Schemes of various Mutual Funds from amongst which the Scheme is being recommended to me/us.

I/We hereby declare that all the particulars given herein are true, correct and complete to the best of my/our knowledge and belief. I/ We further agree not to hold Sundaram Asset Management, its sponsor, their employees, authorised agents, service providers, representatives of the distributors liable for any consequences/losses/costs/damages in case of any of the above particulars being false, incorrect or incomplete or in case of my/our not intimating/delay in intimating any changes to the above particulars. I/We hereby authorise Sundaram Asset Management to disclose, share, remit in any form, mode or manner, all/any of the information provided by me/ us, including all changes, updates to such information as and when provided by me/us, to any Indian or foreign governmental or statutory or judicial authorities/agencies, the tax/revenue authorities and other investigation agencies and SEBI registered intermediaries without any obligation of advising me/us of the same. I/We hereby agree to provide any additional information/documentation that may be required in connection with this application.

Signatures [as per Mutual Fund Records / Application]	
	First Unit Holder's Signature ✖
	Second Unit Holder's Signature
	Third Unit Holder's Signature

SUNDARAM MUTUAL

NACH/OTM Registration

For office use only

UMRN Date D D M M Y Y Y Y ①

Sponsor Bank Code ◯ Create ◯ Modify ◯ Cancel

Utility Code I/We authorise **SUNDARAM MUTUAL FUND**

②To debit Tick (✓) ☐ SB ☐ CA ☐ SB-NRE ☐ SB-NRO ☐ Others..... Bank A/c No ③

④ With Bank Name of customers bank IFSC or MICR ⑤

⑥ An amount of ₹ (in words) ₹

DEBIT TYPE ☒ ~~Fixed Amount~~ ☑ Maximum Amount FREQUENCY ☒ ~~Monthly~~ ☒ ~~Quarterly~~ ☒ ~~Half Yearly~~ ☒ ~~Yearly~~ ☑ As & when presented

⑦ Reference 1 URN Reference 2 Folio No ⑧

⑨ Phone No Email ID ⑩

⑪ PERIOD
From D D M M Y Y Y Y
To D D M M Y Y Y Y
or ☑ Until Cancelled

✖ Signature of the Primary Holder ..... Signature of the Joint Account Holder ..... Signature of the Joint Account Holder ..... ⑫

1 Name as in bank records 2 Name as in bank records 3 Name as in bank records ⑬

1. I agree for the debit of Mandate processing charges by the Bank whom I am authorizing to debit my account as per latest Schedule of charges of the Bank. **2.** This is to confirm that the declaration has been carefully read, understood and made by me/us. I am authorising the user entity/corporate to debit my account, based on the instructions as agreed and signed by me. **3.** I have understood that I am authorised to cancel/amend this mandate by appropriately communicating the cancellation/amendment request to the user entity/corporate or the bank where I have authorized the debit.

General Instructions

1. This facility is offered to investors having Bank accounts in select banks (269) mentioned in our application form. The Banks in the list may be modified/updated/ changed/removed at any time in future entirely at the discretion of Sundaram Asset Management Ltd ("SAMC"), Sundaram Trustee Company Ltd. ("Trustee") or Sundaram Mutual Fund ("SMF") without assigning any reasons or prior notice. SIP instructions for investors in such Banks via NACH route will be discontinued.
2. The AMC/ Trustee/ SMF will not be liable for any transaction failures due to rejection by the investors bank/branch.
3. SIP through NACH/OTM Facility is available only on 1st / 7th / 14th / 20th / 25th of the month. In case these days are non-business days for the scheme, then SIP will be processed on the next business day.
4. The investor agrees to abide by the terms and conditions of NACH facility of NPCI.
5. Investor will not hold AMC / Trustee / SMF and its service providers responsible if the transaction is delayed or not effected by the Investor's Bank or if debited in advance or after the specific SIP date due to various reasons or for any bank charges debited by his banker in his account towards NACH Registration / Cancellation / Rejections.
6. The AMC/ Trustee/ SMF reserves the right to reverse allotments in case the NACH/OTM is rejected by the bank for any reason whatsoever.
7. The AMC/ Trustee/ SMF shall not be responsible and liable for any damages/compensation for any loss, damage etc., incurred by the investor. The investor assumes the entire risk of using the facility of NACH/OTM and takes full responsibility for the same.
8. The AMC/Trustee reserves the right to discontinue or modify the SIP facility at any time in future on a prospective basis.
9. The AMC/ Trustee reserves the right to discontinue the SIP in case of Direct Debit through NACH routes are rejected by the investor bank for any reasons.
10. For scheme related details, please refer to the Scheme Information Document (SID) / Key Information Memorandum (KIM) and the addendum issued from time to time.
11. The AMC/ Trustee reserves the right to reject any application without assigning any reason thereof.
12. SIP cancellation can be done separately by submitting the request at least 21 Business days in advance; however the associated NACH mandate can be retained for future investments.
13. For intimating the change in bank particulars, please use the NACH/OTM Form to modify transaction limit or add / remove banks from the NACH/OTM facility. Also fill-up all the relevant details as applicable. Requests for any changes / cancellation in the NACH Bank Mandate request should be submitted at least 30 Business days in advance.
14. In case of Micro SIPs, please refer to KIM under "your guide to fill the application form" for more details.
15. **SIP Frequency**
    - Weekly every Wednesday (For Minimum amount of ₹ 1000, Minimum No. of installments is 5)
    - Monthly (For Minimum amount of ₹ 100, minimum No. of installments is 20)
    - Quarterly (For Minimum amount of ₹ 750, minimum No. of installments is 7)
16. SIP default date is 7th of every month, if no date is mentioned
17. **In case of SIP transaction where the mode of payment is through NACH/ECS/SI/Auto Debit, investors are required to submit SIP request at least 30 days prior to the date of first instalment**

The following applications will be considered as 'Not In Good Order' (NIGO) and are liable to be rejected:

- If folio number mentioned in the Fresh / Additional Purchase, SIP NACH/OTM form, Switch, STP, SWP & NCT request does not match Folio Number mentioned in NACH/OTM registration mandate Form.
- If the folio number mentioned in the NACH/OTM mandate registration form does not match with our record, the NACH/OTM mandate will not be registered.
- If the SIP period mentioned in SIP via NACH/OTM form is beyond the NACH/OTM validity period or NACH/OTM validity period expired.

Following fields need to be filled mandatorily

1. Date: In format DD/MM/YYYY
2. Bank A/c Type: Tick the relevant box
3. Fill Bank Account Number
4. Fill name of Destination Bank
5. IFSC / MICR code: Fill respective code
6. Mention Maximum Amount
7. Reference 1: Mention Folio Number
8. Reference 2: Mention Application Number
9. Telephone Number (Optional)
10. Email ID
11. Period: Starting date of NACH registration (in format DD/MM/YYYY)
12. Signature as per bank account
13. Name: Mention Holder Name as Per Bank Record

Other Instructions

- NACH/OTM Bank Mandate can be used for both SIP and Lump Sum Purchase.
- Investors are allowed to perform Lump sum purchase and SIP on a same day provided the NACH/OTM bank account has the adequate funds to honor multiple debits
- NACH/OTM is applicable for both Individual and Non-Individual
- Registration of Multiple NACH/OTM forms is acceptable with different Bank and Accounts.
- Per transaction limit should be less than or equal to the amount as mentioned in NACH/OTM Form already registered or submitted, if not registered
- Investors are required to submit "NACH/OTM" registration first and only after successful registration an existing "NACH" associated with a SIP can be cancelled.
- NACH/OTM request will be accepted only if the "Bank" mentioned in the request form is listed in the NACH banks list. Please contact offices of Sundaram Asset Management Company/ visit www.sundarammutual.com for updated list of banks eligible for NACH/OTM Facility.
- Submitting NACH/OTM form does not confirm your investments in SMF unless supported by SIP Investment Form or Common Transaction forms
- Sundaram Mutual will initiate debit instructions to the investor bank account only on receipt of valid investment instruction from the investor.
- For other Terms and Conditions governing NACH/OTM payments please refer KIM or www.sundarammutual.com
- NACH/OTM is applicable only for investments via debit instructions
- By submitting the NACH/OTM the investor authorizes Sundaram Mutual to utilize the information provided herein for the purpose of his/her investments in Sundaram Mutual Fund, including creation of a folio
- Investors are deemed to have read and understood the requirements and contents of Statement of Additional Information (SAI), Scheme Information Document (SID) and all other scheme related documents